

## INVITATION TO BID

**BOARD OF EDUCATION OF ANDERSON COUNTY KENTUCKY  
EQUAL OPPORTUNITY EMPLOYER  
1160 Bypass North  
Lawrenceburg, KY 40342**

### **ECC Building Bid Agreement**

The Anderson County Board of Education of Anderson County, Kentucky (hereinafter called the Board of Education or the Board) will receive sealed bids for the sale and marketing of beverages on its premises. You are invited to submit a sealed bid, subject to the terms and conditions of this invitation to bid. Please read the instructions and specifications carefully. Failure to comply with these instructions may disqualify your bid.

The Board currently soliciting bids for parties that want to secure ownership of property at 126 North Main Street, Lawrenceburg, KY.

Bids must be mailed or delivered to Nick Clark, Finance Officer, Anderson County Board of Education, 1160 Bypass North, Lawrenceburg, Kentucky, 40342, in a sealed envelope marked “**SEALED BID**”. The bidder’s return address shall appear in the upper left-hand corner.

Copies of the invitation to bid may be obtained in the Central Office at the above address, between 8:00 a.m. and 4:00 p.m. Monday through Friday, prior to the date specified for bid opening. The enclosed forms must be used.

**Time of bid opening:** Bids must be received by 2:00 p.m. local time, on Monday, June 18, 2012, at which time (or as soon as the business of the Board permits) they shall be publicly opened. All bids must be received by the designated time stated in the invitation and none will be considered thereafter. **Failure to have the bid in the receptionist office prior to the bid opening will automatically prevent the reading of your bid. We do not accept FAX bids.**

The Board of Education cannot assume the responsibility for any delay as a result of failure of the mail to deliver bids on time.

**Location of bid opening:** Bids will be opened and read at the Central Office, Anderson County Board of Education, 1160 Bypass North, Lawrenceburg, Kentucky, 40342.

**Legal Notice  
Advertisement for Bids**

The Anderson County Board of Education will accept sealed bids at the Central Office, 1160 Bypass North, Lawrenceburg, Kentucky until 2:00 pm on Monday June 18, 2012 at which time they will be opened and read aloud for the following:

**ECC Building Bid Agreement**

All bidders must use the enclosed forms that are available at the Board of Education's Central Office. The Board of Education reserves the right to reject any or all bids. Bids should be sent to Nick Clark, Finance Officer, 1160 Bypass North, Lawrenceburg, KY 40342.

**SPECIFICATIONS AND RESPONSE TO BID**  
**Beverage Marketing Agreement**

General Information

1. Bid opening will be at 2:00 pm on Monday, June 18, 2012.
2. Return only Bid Form.
3. If you have any questions about this bid, please call Nick Clark at 502-839-3406.

This bid is for an agreement to purchase property located at 126 North Main Street, Lawrenceburg, KY 40342 from the Anderson County Board of Education.

Site Area:	7.56Acres +-
Gross Building Area:	46,590sq ft +-
Utilities:	KU electric, Lawrenceburg water and sewer, Atmos gas
Site Improvements:	2 story over partial basement, school structure
Effective Age:	30-40 years
Exterior Walls:	Brick veneer
Roof:	Flat roof
HVAC:	Gas Forced Air / Steam heat

**GENERAL BID INSTRUCTIONS AND CONDITIONS**  
**(PLEASE READ CAREFULLY)**

**A. ACCEPTANCE OF BIDS**

The Board of Education reserves the right to accept any bid, to reject any or all bids, to waive any irregularities or informalities in bids received where such acceptance, rejection or waiver is considered to be in its best interest. The Board of Education also reserves the right to reject any bid where evidence or information submitted by the bidder does not provide satisfactory proof that the bidder is qualified to carry out the details of the contract.

**B. BID DOCUMENTS**

All "Bid Forms" provided with this "Invitation to Bid" must be submitted.

No bid can be corrected or altered or signed after being opened. The Board shall not be responsible for errors or omissions on the part of bidders in making up their bids. Any bids received unsigned shall be rejected.

All prices and quotations must be in ink or typewritten. No pencil figures will be permitted. Mistakes are to be crossed out and corrections inserted adjacent thereto and initialed by the person signing the bid. Corrections made with correction tape or fluid are to be initialed.

**C. BID**

Tabulations will be made by the Finance Officer and each qualified bidder will be mailed a format tabulation after the Board of Education has taken official action. The Board of Education meetings are normally held on the third Monday of each month. Bidders are requested not to call for a tabulation of the bid.

Each bid must be in a separate sealed envelope with the bid name appearing in the lower left corner of the envelope.

Any bids received after the scheduled time of opening will be returned unopened to the bidder.

No bid can be corrected or altered or signed after being opened. The Board of Education shall not be responsible for errors or omissions on the part of the bidders in making up their bids. Any bids received unsigned shall be rejected.

All regular bids must be submitted in accordance with specifications in the invitation.

For any clarification relative to this bid contact Nick Clark, Finance Officer, Anderson County Board of Education, 1160 Bypass North, Lawrenceburg, Kentucky, 40342, at (859) 654-6911.

## **D. PRICES**

All prices and quotations must be in ink or typewritten. No pencil figures will be permitted. Mistakes are to be crossed out and corrections inserted adjacent thereto and initialed by the person signing the bid. Corrections made with correction tape or fluid are to be initialed.

Bids that have clerical errors or irregularities are subject to correction only with concurrence with the Finance Officer. .

**BID FORM**

**Early Childhood Center  
126 North Main Street  
Lawrenceburg, KY 40342**

**Bidder Information**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Bid Amount:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Signature:** \_\_\_\_\_